

**Friends of the Clapp Memorial Library Annual Meeting— October 19, 2018**

The annual meeting of the Friends of Clapp Memorial Library (FCML) was called to order by Meredith Weiss, Interim Vice-President at 7:02pm. Members signed in on an attendance sheet which will be attached to the official copy of the minutes.

1. A heartfelt thanks to all volunteers for their help and hard work throughout the year and especially during our book sales.
2. Introduction of William McClure, President of the Trustees.
3. Two new trustees are Kerri Shepard and Carole St Amand.
4. A message of thanks from the President: thanks to all of our dedicated volunteers for hard work throughout the year. There have been many, many FCML activities and projects funded this year including:

* Successful book sales
* 37 library programs
* Movie License
* Summer Reading Program
* 15 library passes in addition to a Symphony Hall pass
* Love Your Library Month
* Elevator maintenance
* 50% of heating and cooling system upgrade
* Lighting
* Community Foundation – benefits FCML and the community we serve

1. The Friends Board - Open positions this year:

* Vice President. Meredith Weiss nominated, seconded, approved.
* Treasurer. Brian Mailhot nominated, seconded, approved.
* Membership Secretary. Terry Rothwell nominated, seconded, approved.
* Three At-Large Members. Mike Hoffler, Jane Crutchfield, Jim. Knittel

nominated, seconded, approved.

1. Job Descriptions: Creating job descriptions would help with attracting new volunteers. Put on agenda for November meeting. Assess where this project stands.

Meeting adjourned at 7:17pm.

Minutes respectfully submitted by Martha DuroShea, Recording Secretary.

Next regular monthly meeting on Thursday November 8, 2018